



CHILDREN'S VILLAGE

Early Learning Center

2904 NE Burton Road Vancouver WA 98662 360-944-0123
1900 NE 129th Street Vancouver WA 98686 360-573-1144

During the school year, we transport children to certain elementary schools on our own buses. We also walk with children to our neighborhood school or to the bus stop to meet the school district bus. During the summer, we transport school-aged children to parks and other locations for field trips. Following is our Transportation Policy.

Transportation Policy

1. Parents must read and sign the Transportation Safety Rules before their child can receive transportation services.
2. For transportation to and/or from school:
 - a. Parents must provide a Transportation Schedule showing which days their child is to be taken to or from school.
 - b. Children must arrive at our center by 7:15 a.m. so we can get them to school, or to the bus stop, on time. We will not transport a child to school if they arrive at Children's Village after the morning bus or walking group has departed.
 - c. If a child scheduled for before- and after-school transportation is absent from CV in the morning, we will assume he/she did not go to school that day and we will not plan to pick him/her up at school in the afternoon. The parent must call us by 12:00 if the child is to be picked up at school. Parents will be charged an Extra Pick-up Fee of \$10 if they fail to notify us we are to pick up the child.
 - d. If the parent makes other transportation arrangements for the day and the child will not be on our bus in the afternoon as normally scheduled, the parent must notify us by phone not later than 12:00 pm. If the parent fails to notify us of the change to their child's transportation needs, a No-Show Fee of \$10 will be charged.
 - e. Children must proceed directly to the CV bus after school dismissal. Once all expected children have boarded the bus, the driver proceed on the route. If a child does not appear for the bus, the driver will call the school to try to locate the child. If the school does not have the child in the building, the driver will notify Children's Village and will then proceed on his/her route. CV staff will immediately call parents and/or emergency contact numbers on file. In no case will the driver leave the bus and other children to look for the child.
 - f. Only currently enrolled children will be transported and only with the parent's permission. If enrollment has been terminated, either by the parents or by Children's Village, transportation services will end. Parents will receive a minimum of 24 hours notice of enrollment termination. Refer to the Parent Handbook for more information about termination of enrollment.
 - g. Children's Village reserves the right to cancel morning or afternoon transportation services in inclement weather.
3. Transportation for field trips:
 - a. Only school-aged children are allowed to participate in field trips. Children starting Kindergarten in the fall may not participate in field trips during the preceding summer.
 - b. Parents must authorize transportation services and give permission to participate in field trips.
 - c. We must be able to rely on children to use their best behavior, follow all transportation safety rules, and follow directions of drivers and teachers while on field trips. Children who have difficulty following rules at our centers will not be allowed to go on field trips. Children who don't follow rules or staff direction while on field trips will lose field trip privileges.